

Federal Office of Rural Health Policy 2016 Small Health Care Provider Quality Improvement Program Frequently Asked Questions

Program Overview

How can I access the Funding Opportunity Announcement (FOA)?

To access the application package and learn more about the funding opportunity announcement HRSA-16-019, please click on: [Small Health Care Provider Quality Improvement Program Funding Opportunity Announcement](#)

- Click the “Package” tab
- Click “Select Package”
- Submit the requested information (email address), if desired.
- Click Submit
- Option 1: Download Instructions (FOA)

How can I access the technical assistance webinar recording?

The technical assistance webinar will be available for replay until **March 19, 2016** and can be accessed by dialing, **888-667-5782** Passcode: **119**.

Is my project proposal acceptable?

We are unable to provide specific guidance on whether or not a project is acceptable. Each application will be reviewed by a panel composed of external, non-federal individuals who will make recommendations on which projects receive funding.

Please see pages 1-3 of the FOA for details regarding the purpose, goals, and background of the Small Health Care Provider Quality Improvement Program (HRSA-16-019). You can also read more about our currently funded Quality Program projects by visiting the Rural Health Information Hub: [Small Health Care Provider Quality Improvement Program Grantee Directory](#).

When will successful applicants be notified?

Generally, successful applicants are notified via email 2 weeks prior to the project period start date.

How can I view previous and current grantee abstracts?

To view the abstracts of previous and current Small Health Care Provider Quality Improvement grant recipients visit the [HRSA Data Warehouse](#) (Click “Tools” >> “Find Grants” To Access Filter Options).

Eligibility

Who is eligible to apply?

The applicant must be a public or non-profit health care provider or provider of health care services and must be located in an eligible rural area as verified by the [Rural Health Grants Eligibility Analyzer](#), (FOA Pages 4-7).

NOTE:

Page 4 of HRSA-16-019 defines health care providers as “entities...that provide health related services.”

Are rural health clinics (RHC) or critical access hospitals (CAH) eligible to apply?

All CMS-certified rural health clinics and critical access hospitals are eligible to apply, if they are also located in a rural area. Please refer to page 4 of the FOA.

Are current FORHP grantees eligible to apply?

Yes, previous and current FORHP grantees are eligible to apply. Please refer to pages 5 and 21 of the FOA for details.

Application Submission

How do I submit an application?

HRSA **requires** all applicants responding to an FOA to apply electronically through Grants.gov. Please download the [HRSA-SF-424 Application Guide](#) for details.

We submitted our application already but would like to make a revision; do we need to submit a new application?

If you need to correct an application, in **Box 1 of the SF-424 check “Changed/Corrected Application,”** and submit the corrected version before the application deadline. HRSA will only accept the applicants last validated electronic submission prior to the Grants.gov due date. Please refer to the [HRSA-SF-424 Application Guide](#) for details.

It is incumbent for applicants to ensure that the Authorized Organization Representative (AOR) is available to submit the application to HRSA by the published due date. HRSA will not accept submission or re-submission of incomplete, rejected, or otherwise delayed applications after the deadline. Therefore, an organization is urged to submit an application in advance of the deadline. If an application is rejected by Grants.gov due to errors, it must be corrected and resubmitted to Grants.gov before the deadline date and time. Deadline extensions will not be provided to applicants who do not correct errors and resubmit before the posted deadline.

How do I request a deadline extension?

Please see page 28 in HRSA-SF-424 Application Guide on how to request a waiver from the electronic submission requirement. Please note that HRSA is very strict on adhering to application deadlines and electronic submission requirements. Deadline extensions will not be granted for Grants.gov verification errors, last-minute registration, or other submission errors on the part of the applicant.

What are the requirements for text formatting (i.e. font, margins etc.)?

Please refer to page 42 of the SF 424 Application Guide for formatting guidelines.

Where do I upload the project abstract?

The project abstract must be uploaded on page 2 of SF-424 - Box 15: Select “Add Attachments” to upload the project abstract. Please refer to pages 41 and 44 of the HRSA SF-424 Application Guide for detailed instructions.

Should all network/consortium members be registered in the System for Award Management (SAM)?

The applicant organization along with each network member who will be receiving any of the grant funds must have **separate and different** Employer Identification Numbers (EIN). The applicant organization must have an active SAM registration.

Please Note: Individuals do not need to register with SAM. Individuals are exempt from the requirements of 2 CFR 25.

Additional Questions and Technical Assistance

I have questions about registration (or my account) with the System for Award Management (SAM).

Who do I contact?

Please contact the Federal Service Desk for assistance: [Federal Service Desk](#).

I have questions about registration (or my account) with grants.gov. Who do I contact?

Please contact grants.gov directly for assistance at 1-800-518-4726 or support@grants.gov.